



Helping Make The Offboarding Process Less Stressful

In today's unprecedented business environment, you may have to face the difficult task of making unpopular decisions. The pressures to maintain business operations and adapt to the new normal is no small feat. In the unfortunate event that you're forced to offboard employees, through layoffs or furloughs, or reallocate employees to permanently work remotely, it's important to remain focused on your most precious asset, your people.

Your Number One Ally

northAmerican® Van Lines has designed an Offboarding service to assist you through the difficult task of handling the logistics to ensure your employees receive their personal belongings. You may face the daunting task of offboarding personnel who are not allowed to go into the office by local ordinance, company COVID protection policies or building restrictions. Whatever the case may be, northAmerican's workplace and workforce mobility experience will be your #1 ally... locally, nationally or globally.

We Adjust To Your Needs

northAmerican's Offboarding service acts as the conduit between Human Resources and Facility Managers to ensure all communications and services are seamless. We offer several service models that can be adjusted, depending on your circumstances:

Parcel Model – The assigned northAmerican team will go to each location and pack all personal belongings as specified by the client's service order. Upon completion of the packing and gathering of all employee belongings, northAmerican delivers the employee's goods to their provided address via courier.

Direct Delivery Model - The assigned northAmerican team will go to each location and pack all personal belongings as specified by the client's service order. Upon completion of the packing and gathering of all employee belongings, northAmerican safely stores all items at a local northAmerican warehouse. Depending on the volume and the number of deliveries, northAmerican will contact each employee to schedule the direct delivery. The Direct Delivery Model is executed on a "milk run" format. All deliveries are contact-free.

Reverse Logistics – This service is a bolt-on to the Direct Delivery Model where we can safely retrieve any company-owned property and consolidate and ship to the location of your choosing. This can be anything from a simple laptop to a full suite of furniture.

The Power of northAmerican Offboarding

northAmerican's Offboarding service is a unique program designed to address today's challenges. For a workforce temporary or permanent reduction, or reallocation, we are here to help you every step of the way. Our global experience and patent-pending technology helps you control costs, improve communication and streamline the process. northAmerican maintains extreme control over all employee personal data to ensure we can properly prepare for the service dates without disrupting the company's HR offboarding or reallocation notification process. Upon completion of the project, all Personally Identifiable Information is permanently deleted from northAmerican's systems. This process is 100% contact free in most cases and all employee items are sanitized at the point of delivery.

Instead of sourcing and managing a different mover in each of your locations, lean on northAmerican's global network to provide a true single point of contact with highly trained project managers handling every step of the process.

Contact your northAmerican agent today for a free consultation and to discuss Best Practices of this unique service offering.



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